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**Executive Director**  
Sandra Fitzpatrick

**COMMISSION MINUTES  
WEDNESDAY, DECEMBER 6, 2006  
AARP State Offices  
Pasadena, CA 91101**

**I. Call To Order and Pledge of Allegiance**

Chair Lambrinos called the meeting to order at 10:05 a.m.

**II. Roll Call, Determine Excused and Unexcused Absences, Establish Quorum**

**Commissioners present:** Ernest Ayala, Ruth Braswell, Constance Chang, Lily Lee Chen, James Davis, Celia Esquivel, Shannon Glavaz, Karen Josephson, Joanna Kim-Selby, Hank Lacayo, Jorge Lambrinos, Sharon Monck, Cheryl Phillips, Jon Pynoos, Carlos Rodriguez, Thomas Rowe, Andrew Scharlach, Leah Wyman

**Commissioners absent:** Erica Goode, Richard Lundin, Havard Staggs, Benny Yee

**Guests:** Ada Battle, Pasadena resident

**Staff:** Sandra Fitzpatrick, Carol Sewell

A quorum was present. The Pledge of Allegiance was led by Commissioner Lacayo.

**III. Introductions**

Chair Lambrinos introduced new Commissioner Rodriguez. The chair thanked Marvin Schachter for helping with meeting arrangements and AARP for use of their facilities.

**IV. Approve Agenda**

The December 6 and 7, 2006 agenda was reviewed.

M/S/C (Kim-Selby/Esquivel)

**TO APPROVE THE DECEMBER 6, 2006 CCOA AGENDA.**

**V. Approve Minutes of the October 31, 2006 Executive Committee Meeting and November 1-2, 2006 Commission Meeting**

Approval of the minutes was deferred until the February 2007 meeting.

**VI. Public Comments**

Ada Battle, Pasadena resident, introduced herself.

**VII. Welcome to Pasadena - Mayor Bill Bogaard**

Mayor Bogaard welcomed the Commission to Pasadena and described the city's success with development of affordable housing. He expressed pride in the City's commitment to senior programs.

**VIII. Recognition of Former Commissioner Marvin Schachter**

Mayor Bogaard presented former Commissioner Schachter with a certificate of recognition from the Pasadena City Council. Schachter thanked the Mayor and the Commission for the recognition.

**IX. Welcome to AARP State Headquarters -- Celia J. Esquivel, Associate State Director, AARP California**

Commissioner Esquivel welcomed the CCoA to the AARP State Office. Chair Lambrinos thanked AARP for hosting the CCoA meeting.

**X. Overview of the Area 19 Agency on Aging, Los Angeles County - Otto Solorzano, Assistant Director**

Solorzano described the work of PSA 19, outlining the county's diversity, governance structure, and PSA 19's partnerships with 50 agencies. A collaborative needs-assessment sent out in five languages will be used to lobby for nationwide programs needed in both the public and private sectors.

**XI. Overview of the Area 25 Agency on Aging, City of Los Angeles - Laura Trejo, General Manager**

Trejo described PSA 25's work as California's largest municipality. She detailed the Area Plan goals of strengthening the system of care, securing additional funding through strategic partnerships, working on protection of elder rights, and developing intergenerational program opportunities.

**XII. CCoA Chair's Remarks – Commissioner Lambrinos**

Chair Lambrinos thanked both speakers for their remarks.

**XIII. Executive Committee Meeting Report – Chair Lambrinos**

**A. Committee Structure/Assignments 2007**

Chair Lambrinos received a handout describing the Executive Committee recommendations for a new committee structure. Chair Lambrinos said the recommended changes were contingent upon amendments to the Bylaws that authorize the chair to appoint the standing committee chairs.

M/S/C (Davis/Esquivel)

**TO APPROVE THE EXECUTIVE COMMITTEE RECOMMENDATIONS FOR A NEW CCOA 2007 COMMITTEE STRUCTURE.**

**B. Meeting Schedule**

The Executive Committee recommended holding a Commission retreat instead of attending the Coordinated Leadership Conference in April; that staff be sent to the Coordinated Leadership Conference; that alternative avenues be pursued to develop future partnership relationships with other organizations. It was recommended that the retreat be held on April 23 and 24, 2007.

M/S/C (Lacayo/Kim Selby)

**TO SCHEDULE A COMMISSION RETREAT FOR APRIL 23 AND 24, 2007; TO SEND STAFF TO THE COORDINATED LEADERSHIP CONFERENCE; AND TO PURSUE OTHER OPPORTUNITIES TO PARTNER WITH OUTSIDE ORGANIZATIONS.**

**C. Commissioners' Retreat**

Chair Lambrinos reported that the Executive Committee recommended that the retreat include discussion about opportunities to partner with other advocates, as well as a review of previous Commission activities.

**XIV. Presentation: Building an Aging Agenda for the 21<sup>st</sup> Century -- Assembly Member Patty Berg, Chair, Assembly Committee on Aging and Long Term Care**

Assembly Member Berg described the complicated organization of state services for aging and disabled persons and proposed a single master plan covering all aspects of aging needs. She recommended four components for change, including 1) restructure, 2) integrated data, 3) workforce, and 4) advocacy. Berg said that advocacy efforts must be revitalized through recruitment, training, and coalition building. Berg announced that informational hearings would be held on her Master Plan on Aging.

**XV. Executive Director Report - Fitzpatrick**

**A. Activities Summary**

Fitzpatrick reported on staff preparations for the Turning Ideas Into Action Forum and the Pasadena Meeting. Staff had attended the C4A Conference in Los Angeles in November; Fitzpatrick presented at two workshops and Sewell staffed a concurrent TACC meeting.

**B. Financial Statement through October 2006**

The CCoA's financial statement for October was reviewed.

**C. Student Intern**

Fitzpatrick reported that the student intern had completed her work and would be receiving a certificate of appreciation at the reception that evening.

**D. Legislative Analyst's Office State Budget Outlook**

Fitzpatrick reported that the State faced a \$5 billion shortfall for 07-08, based on a recent review by the Legislative Analyst. She anticipated additional restrictions in the budget.

Fitzpatrick announced that the reception that evening was sponsored by AARP and the Los Angeles City Department of Aging and would honor Marvin Schachter.

## **XVI. Unfinished Business**

### **A. Report on the Turning Ideas into Action Forum and Building Momentum Session (Commissioner Wyman)**

Commissioner Wyman reported on a successful post-WHCoA event, attended by 114 delegates and partners. She reported that the group had selected housing and transportation as its two priorities. The event drew positive feedback and much interest in reconvening in the future.

Fitzpatrick reported that a draft Executive Summary had been prepared and a full report would be available for the Commission to approve in February. The Congress of California Seniors had suggested that the CCoA convene senior advocates to organize around securing housing bond money for seniors. Fitzpatrick noted that housing advocates have taken up the issue. She asked for guidance from the Commission on the proposal.

M/S/C (Lacayo/Monck)

**TO DIRECT STAFF TO WORK WITH OTHER ADVOCACY GROUPS TO SECURE A PORTION OF THE HOUSING BOND FUNDS FOR SENIOR HOUSING.**

## **XVII. New Business**

### **A. Presentation: "Supplement Local Senior Programs Through Death Certificate Fees" Proposal – Ray Mastalish, Consultant and Robin Hastings, Legislative Assistant to Riverside County Supervisor Ashley**

Mastalish outlined the proposal, developed by Hastings, for increasing funds for senior services by increasing county fees on death certificates. Hastings said the increase would be discretionary and was not in conflict with Proposition 218, which limits local government's use of assessments and property-related fees to pay for general governmental services. Counties can submit the funds to either the county Trust Fund for Seniors or a non-profit designated by the Board of Supervisors. The proponents were working to build coalition of support and looking for advocates to take the proposal to the Legislature.

M/S/C (Ayala/Chen)

**TO REFER THE PROPSAL REVIEW TO THE ADVOCACY AND POLICY COMMITTEE.**

### **B. Nominating Committee Report (Commissioner Lacayo)**

Chair Lambrinos expressed his gratitude for having served as chair and noted the progress of the Commission over the years.

Commissioner Lacayo announced the nomination committee slate for the 2007 Executive Committee as follows:

Celia Esquivel – Chair

Jim Davis – Vice Chair

Shannon Glavaz

Karen Josephson

Joanna Kim-Selby

Jorge Lambrinos (immediate past chair)

**C. Election of Officers – ACTION**

M/S/C (Phillips/Monck)

**TO ACCEPT THE NOMINATING COMMITTEE RECOMMENDATIONS AND ELECT THE EXECUTIVE COMMITTEE FOR 2007 AS PRESENTED ABOVE.**

**XVIII. Commissioner Reports**

None.

**XIX. Next Meeting**

Fitzpatrick announced that the Executive Committee will meet via conference call on January 9 and the full Commission will meet February 7-8, 2007 in Napa.

**XX. Adjourn**

Commissioner Lambrinos adjourned the meeting at 4:50 p.m.